



Fête des Petites Côtes – Festival of the Little Hills

636-940-0095 fax: 636-724-9445 www.festivalofthelittlehills.com
crafts@festivalofthelittlehills.com

Specialty Prepackaged Food Vendor Contract Application August 20, 21, 22, 2010

See Rules and Regulations

READ ENTIRE CONTRACT AND COMPLETE ALL BLANKS. NO INCOMPLETE APPLICATIONS WILL BE ACCEPTED.
RULES & REGULATIONS AND INSURANCE INFORMATION ARE AVAILABLE ON THE FESTIVAL WEB SITE.

This agreement is made and entered into by and between The Festival of the Little Hills (The Festival) and _____ (The Vendor).
Company Name or DBA

Section 1:

Please fill in <u>all</u> information possible in this section.	
First Name:	Home Phone:
Last Name:	Business Phone:
Street:	Cell Phone:
City:	FAX:
State:	E-mail:
Zip Code:	Web Site:

The following information is **required** by the City of St. Charles for sales tax purposes. Please provide the information for at least one of these blanks. If this section is not completed, the application will be returned to you.

SS#:	Tax ID No.:
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Section 2:

This is a juried craft show. Due to space limitations, duplicate crafts, and the best interest of all craft participants, the Festival reserves the right to return the vendor's check, pictures and application.

Booth Fee, Size, and Location Request (check one)

	MAIN STREET	FRONTIER PARK
Single space:	<input type="checkbox"/> \$300 10' wide x 14' deep	<input type="checkbox"/> \$300 15' wide x 15' deep
Double space:	<input type="checkbox"/> \$600 20' wide x 14' deep	<input type="checkbox"/> \$600 30' wide x 15' deep
Other options:	<input type="checkbox"/> \$350 Corner space 10' wide x 14' deep <input type="checkbox"/> \$650 Double corner space 20' wide x 14' deep	<input type="checkbox"/> \$350 Tent space 14' wide x 8' deep <input type="checkbox"/> \$700 Double tent space 28' wide x 8' deep
Check one:	If Main Street space isn't available, will you accept space in the park? <input type="checkbox"/> Yes <input type="checkbox"/> No	If Frontier Park space isn't available, will you accept space on the street? <input type="checkbox"/> Yes <input type="checkbox"/> No

Please make a separate payment for the \$30.00 Late Fee if postmarked after March 15, 2010 - Non Refundable

Section 3:

Specialty Prepackaged Foods (CHECK ONLY ONE – YOUR PRIMARY PRODUCT)

<input type="checkbox"/> Jam & Jellies <input type="checkbox"/> Honey <input type="checkbox"/> Spices / Dip <input type="checkbox"/> Other: _____	Price range of product: _____
If sampling product, please explain: _____	
If sampling product, you will be subject to Health Department Regulations and Inspection.	

Have you participated in the Festival of the Little Hills before? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, what year(s)? _____ Booth No.? _____
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Application must be postmarked by **March 15, 2010**, with correct postage. The Festival does not accept mail with postage due. Late applications must include a separate payment for the non-refundable \$30 late fee. **Mail** (do not fax) craft application and all items in section 4 to:

FLH Crafts, P.O. Box 7, St. Charles, MO 63302-0007

(OVER)

FLH
use
only

Ck No

Amrt

Date

Pmark

Booth No
 Y N Insurance

R: Amrt

Section 4:

All applicants must submit the following:

- 1) Check or money order for the correct amount of the requested booth space. Festival will charge a \$35 fee for any NSF checks.
- 2) Pictures – 6 or 7 clear, close up, color photos. Label all photos with your name. Photos will be returned to vendors. (No Polaroids or slides please).
 - 3 or 4 of your finished product
 - 1 or 2 of work-in-process (product being made)
 - 1 or 2 of your complete tent display with product as displayed in a show
- 3) Self-addressed stamped #10 business envelope with 3-44¢ postage stamps. (\$1.32 total)
- 4) Signed contract
- 5) Business Card (if possible)
- 6) \$25 non-refundable late fee (separate payment) if post-marked after March 15, 2010

Please do not fax this application. The above items must accompany the application. Application must be mailed.

Section 5:

License plate No. of car, truck, van, etc. _____ State _____

Oversized Vehicle Parking Permit

Will you be bringing a motor home, travel trailer, cargo trailer, semi trailer etc.? Yes No

If yes, describe what type and size you will be bringing. Check the one(s) that apply below:

	Length	License No.	State
<input type="checkbox"/> motor home _____	_____	_____	_____
<input type="checkbox"/> travel trailer _____	_____	_____	_____
<input type="checkbox"/> cargo trailer _____	_____	_____	_____
<input type="checkbox"/> semi trailer _____	_____	_____	_____

*Please refer to Festival Rules and Regulations for parking information and restrictions.

Section 6:

The Board of Directors of the Festival of the Little Hills shall not be responsible for any injury, loss, or legal action that may arise or come to the exhibitor or his/her agent or his/her goods or property or the public from any cause whatsoever while show premises are being occupied under this agreement. Exhibitor is required to provide own insurance coverage and waives all claims for personal injury, damages to persons or property, including, but not limited to medical expenses, cost, suits, fees, etc., howsoever incurred against The Festival of the Little Hills. See insurance letter.

I understand the statement regarding allowable merchandise as quoted from the current Crafter Rules and Regulations: *“The following items may not be displayed or sold: import or manufactured items, carnival items, animals, food, or drink. The Festival Board reserves the right to remove questionable merchandise or displays.”*

I understand that the Board reserves the right to accept or deny any application. If I have been in the Festival previously, I understand that I am not guaranteed the same space(s) that I may have rented in past Festivals. I also understand that I may be assigned a booth anywhere in the area I requested.

I understand that my payment will be cashed within 2 weeks of being received by the Festival. Cashing my payment does not necessarily mean I have been accepted. I can expect a full refund, with the exception of the late fee, if I am not accepted.

I HAVE READ AND UNDERSTAND ALL RULES AND REGULATIONS. I AGREE TO THE TERMS AND CONDITIONS OF THIS CONTRACT AND UNDERSTAND THIS CONTRACT SHALL BECOME BINDING ONLY UPON WRITTEN ACCEPTANCE HEREOF BY THE BOARD.

Yes _____
Crafter Signature Date

APPROVED AND ACCEPTED BY FESTIVAL OF THE LITTLE HILLS BOARD OF DIRECTORS.

Festival Board Officer Date